Graduate Institute of Biomedical Electronics and Bioinformatics, National Taiwan University

# Guidelines on Examination Accommodations for Examinees with Disabilities or Sudden Injury/Illness in the Ph.D. Candidacy Qualifying Examination

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## I. Eligibility

1. Holders of a valid disability certificate.
2. Students identified as having disabilities by a Special Education Student Identification and School Placement Guidance Committee of a competent authority at any level.
3. Other examinees whose ability to take the examination is seriously affected by a major illness or injury.

## II. Available Accommodations:

1. An eligible examinee may apply for one or more of the following accommodations according to individual needs:
   (1) Priority entry into the examination room.
   (2) Extension of examination time, up to a maximum of 50 minutes per subject.
   (3) Use of an examination booklet or test paper enlarged to 200%.
   (4) For multiple-choice or fill-in-the-blank questions, write answers on a blank A4 answer sheet with enlarged formatting for transcription by examination staff, or answer using a Braille writer or a computer equipped for examinees with visual impairments.
   (5) Answer non-multiple-choice or fill-in-the-blank questions using a Braille writer or a computer equipped for examinees with visual impairments.
   (6) Use of assistive devices, such as a magnifier, to read or record answers.
   (7) Assignment to a lower-floor examination room, a room with fewer examinees, or a seat that facilitates taking the examination.
   (8) Use of a hearing aid or other personal medical device.
   (9) A specially designed desk/chair or other assistive equipment that facilitates taking the examination.
   (10) Other special needs or necessary assistance arising from the disability, injury, or illness.

## III. Obtaining and Submitting the Application

1. An examinee with a disability or a sudden major illness or injury shall submit supporting documents and, after obtaining the approval of the advisor and the unit head, apply for examination accommodations.
2. An examinee with a disability who wishes to request accommodations shall submit the “Application Form for Examination Accommodations for Examinees with Disabilities” together with the qualifying-examination application, accompanied by a disability certificate and a medical diagnosis.
3. A general examinee whose ability to take the examination is seriously affected by a sudden major illness or injury may, before the qualifying examination begins, submit the “Application Form for Examination Accommodations for Examinees with Sudden Injury or Illness,” accompanied by relevant medical documentation. Such an examinee may not request an extension of examination time under any circumstances.

## IV. Other Notes

1. Applications not submitted in accordance with the preceding provisions will not be processed.
2. Methods and Principles for Answering Examination Questions:
   (1) The examinee shall answer questions using the approved method. Answers produced by an unapproved method, or written or marked directly on the examination questions, will not be graded.
   (2) The content of the examinee’s answers must directly express the examinee’s own intent. The examinee may not request another person to write or translate answers during the examination.

*英文譯本僅供參考，文義如與中文版有歧異，概以中文版為準。*
*The English version is provided for reference only. The Chinese version shall prevail in case of any discrepancies between the English and Chinese versions.*

(3) The examinee’s answers must be clear, unambiguous, and auditable. The examinee shall bear the consequences if the grader is unable to identify or interpret an answer.

3. Accommodations provided by the Institute are limited to available resources and standard examination equipment. Any answer-writing tools, assistive devices, or medical devices other than paper and writing instruments shall be prepared by the examinee and may be used only after inspection by examination staff.

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