

## NTU Graduate Institute of Biomedical Electronics and Bioinformatics

### Announcement on Credit Transfer and Waiver Application for Introduction to Medical Engineering

**Application deadline: 5:00 p.m., August 17. Late applications will not be accepted.**

Eligibility:

1. New master's and doctoral students
2. Current master's and doctoral students who still have courses that have not yet been submitted for credit transfer
3. Students expected to graduate this academic year: credit transfer applications are processed only once per year. Students expected to graduate in Academic Year 115 (2026-2027) must complete all credit transfer applications during this application period.

Credit transfer applications will not be accepted at any other time.

#### General Course Credit Transfer Procedure

1. Register online before the deadline: myNTU / Students / Curriculum / Credit Transfer Applications.
2. Credit Transfer Application System open period: August 6 to August 17.
3. Complete the hard-copy Credit Transfer Application Form.
4. Course credit transfer:

For credit transfer using NTU courses, the applicant must obtain the advisor's signature on the Credit Transfer Application Form.

For credit transfer using courses from another institution, the applicant must obtain the signature of the corresponding NTU course instructor and have the approved number of transfer credits specified. Applicants should prepare the course syllabus for the instructor's review. If the transcript does not clearly indicate that the course was a graduate-level course, applicants must also complete the Certificate of Graduate-Level Course Enrollment and obtain confirmation and a seal from the academic affairs office of the previous institution.

5. Application documents:
  - (1) Credit Transfer Application Form
  - (2) Original official transcript for all academic years (electronic copies are not accepted)
  - (3) Certificate of Graduate-Level Course Enrollment (not required for NTU graduates)
6. Pre-admission students must inform the institute office of their pre-admission status when submitting the application and must check the "pre-admission student" status box on the application form for special review.
7. Submit the signed Credit Transfer Application Form and the original official transcript to the institute office (Room 410, Barry Lam Hall).

Note: Hard-copy application materials may be submitted in advance. However, **applications will be processed only if the online system registration has been completed. Applications with incomplete documents or without online registration will be deemed not approved, and applicants must reapply in the following academic year.**

#### Required-Elective Course Credit Transfer Procedure

1. No online application is required. Please download and complete the Required-Elective Course Credit Transfer Application Form from the institute website.
2. The applicant must obtain the advisor's confirmation and signature on the application form. For credit transfer using courses from another institution, the applicant must also obtain the signature of the corresponding NTU course instructor and have the approved number of transfer credits specified. Applicants should prepare the course syllabus for the instructor's review.
3. Applicants seeking to transfer credits for "Physiology" or "Applied Electronics" may submit the application form, transcript, and course syllabus directly to the institute office; they do not need to obtain the NTU course instructor's signature themselves.
4. Submit the signed Required-Elective Course Credit Transfer Application Form and the original undergraduate transcript for all academic years to the institute office (Room 410, Barry Lam Hall).

## Academic Ethics Course Credit Transfer Procedure

1. Starting from Academic Year 107, incoming students must complete at least six hours of courses offered by the Ministry of Education Center for Taiwan Academic Research Ethics Education before the end of their first academic year. Students who complete either the online courses offered by the Ministry of Education's Taiwan Academic Ethics Education Resource Center or NTU formal semester credit courses recognized by the course-offering unit as academic ethics courses are not required to submit a hard-copy training certificate.
2. <http://ori.ntu.edu.tw/certified/list> Students who have completed other courses should check the NTU Office of Research Integrity website to confirm whether the course may be used for credit transfer:  
<http://ori.ntu.edu.tw/certified/list>
3. <https://my.ntu.edu.tw/ntufaitH/Upload.aspx> If, within one year before enrollment, the student completed another course or workshop that is recognized by NTU, the student should upload the training certificate to the Academic Ethics Course Certification System after obtaining the certificate: <https://my.ntu.edu.tw/ntufaitH/Upload.aspx> (login with an NTU Computer and Information Networking Center account is required). After the system verifies the information, the academic ethics course requirement will be transferred automatically.

## Waiver Procedure for Fundamentals of Biomedical Engineering

1. No online application is required. Please download and complete the Fundamental of Biomedical Engineering Course Waiver Application Form from the institute website.
2. Submit the signed waiver application form, the original official transcript for all academic years, and the relevant course syllabus/syllabi to the institute office (Room 410, Barry Lam Hall).

### Notes:

1. [ywL1993@ntu.edu.tw](mailto:ywL1993@ntu.edu.tw) Application materials may be submitted electronically by email to Ms. Lin at [ywL1993@ntu.edu.tw](mailto:ywL1993@ntu.edu.tw).
2. The transcript must be submitted as an original hard copy.

By mail: Graduate Institute of Biomedical Electronics and Bioinformatics, NTU, Room 410, Barry Lam Hall, No. 1, Sec. 4, Roosevelt Rd., Da'an Dist., Taipei City 10617, Taiwan.

In person: Room 410, Barry Lam Hall, NTU Main Campus.

Office of the Graduate Institute of Biomedical Electronics and Bioinformatics, NTU

July 9, 2026 (R.O.C. Year 115)

# Credit Transfer Principles for Graduate Students of the Graduate Institute of Biomedical Electronics and

## Bioinformatics:

### Pre-admission students:

- Have you obtained pre-admission student status from this institute? ☐ Yes (year approved: \_\_\_\_\_) ☐ No
- NTU undergraduate students who have been admitted as pre-admission students of this institute and subsequently become master's students of this institute may apply to transfer all master's-level courses taken during their undergraduate studies. Such applications are not subject to the university's or the institute's credit transfer limits. However, courses already counted toward bachelor's degree graduation credits may not be transferred.

### Master's program:

- (1). The course proposed for credit transfer must be approved by the advisor.
- (2). The course used for credit transfer must be a graduate-level course and must not have been counted toward the minimum credits required for undergraduate graduation.
- (3). The average grade for the course must be at least 82 points (A- in the letter grading system).
- (4). Undergraduate students, including students from other institutions, may transfer up to 6 credits.
- (5). Students who were previously graduate students of another institute or another university may transfer up to 9 credits.
- (6). When a course not offered by this institute is used to transfer a course offered by this institute, approval from the institute's course instructor is required.
- (7). Other related matters shall be handled by the institute director in accordance with the principle of fairness.

### Doctoral program:

- (1). The course proposed for credit transfer must be approved by the advisor.
- (2). The course used for credit transfer must be a graduate-level course taken at the master's level or above, and it must not have been counted toward the minimum graduation credits of a previously obtained master's or doctoral degree.
- (3). The average grade for the course must be at least 82 points (A- in the letter grading system).
- (4). A maximum of 6 credits may be transferred.
- (5). When a course not offered by this institute is used to transfer a course offered by this institute, approval from the institute's course instructor is required.
- (6). Other related matters shall be handled by the institute director in accordance with the principle of fairness.

## National Taiwan University Graduate Institute of Biomedical Electronics and Bioinformatics

### Graduate Student Credit Transfer Application Form Academic Year \_\_\_\_\_

|                                                                                                                                                                                                                                                                                                                                                                                   |                  |                                             |                               |                                                                                                                          |                                  |                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------|-------------------------------|--------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------|
| Program group/組別:                                                                                                                                                                                                                                                                                                                                                                 | Student ID/學號:   | Name/姓名:                                    | Phone/電話:                     |                                                                                                                          |                                  |                              |
| <div>Previous institution:</div> <div><input type="checkbox"/> Bachelor's program      Department, required graduation credits: _____</div> <div><input type="checkbox"/> Master's program      Department/Institute, required graduation credits: _____</div> <div><input type="checkbox"/> Doctoral program      Department/Institute, required graduation credits: _____</div> |                  |                                             |                               |                                                                                                                          |                                  |                              |
| Courses completed at previous institution for which credit transfer is requested<br>(擬申請抵免之原校課程)                                                                                                                                                                                                                                                                                  |                  | NTU courses to be transferred<br>(擬抵免之本校課程) |                               | For non-institute courses used to transfer institute courses, approval from the institute course instructor is required. |                                  |                              |
| Course Title<br>(課程名稱)                                                                                                                                                                                                                                                                                                                                                            | Credits<br>(學分數) | Course No.<br>(課號)                          | Course Title<br>(課程名稱)        | Credits<br>(學分數)                                                                                                         | Instructor Approval<br>Signature | Approved Transfer<br>Credits |
|                                                                                                                                                                                                                                                                                                                                                                                   |                  |                                             |                               |                                                                                                                          |                                  |                              |
|                                                                                                                                                                                                                                                                                                                                                                                   |                  |                                             |                               |                                                                                                                          |                                  |                              |
|                                                                                                                                                                                                                                                                                                                                                                                   |                  |                                             |                               |                                                                                                                          |                                  |                              |
| Advisor's Signature / 申請人簽名:                                                                                                                                                                                                                                                                                                                                                      |                  |                                             | Applicant's Signature/指導教授簽名: |                                                                                                                          |                                  |                              |

Please fill in all information truthfully. If any false information is later discovered, the applicant shall bear all consequences

# Certificate of Graduate-Level Course Credits

|              |         |                |                                                                                                               |
|--------------|---------|----------------|---------------------------------------------------------------------------------------------------------------|
| Student Name |         | Student ID No. |                                                                                                               |
| Department   |         | Level          | <input type="checkbox"/> Undergraduate<br><input type="checkbox"/> Graduate<br><input type="checkbox"/> Ph.D. |
| Course No.   | Credits | Course Name    |                                                                                                               |
|              |         |                |                                                                                                               |
|              |         |                |                                                                                                               |
|              |         |                |                                                                                                               |

I hereby confirm that courses above are graduate-level courses offered at our university

To:

National Taiwan University

Signature of Head of Academic Affairs of the applicant's home university:

-----

## Declaration of Transfer Credit and Course Waiver from the Former Foreign School

I, \_\_\_\_\_(name), hereby certify that I have passed these graduate-level courses with grades higher than B- or 70, and thereby eligible for transfer credit or course waiver according to relevant regulations of NTU. Violation of any of the above-mentioned criteria will result in the immediate cancellation of the credits transferred or courses waived.

Name of Overseas School (English):

Name of Overseas School (Chinese):

Course name 1: (English) (Chinese)

Course name 2: (English) (Chinese)

Course name 3: (English) (Chinese)

Signature of Head of Department/ Graduate School:

Signature of Applicant:

\_\_\_\_\_ Month \_\_\_\_\_ Date \_\_\_\_\_ Year

# Graduate Institute of Biomedical Electronics and Bioinformatics

## Required-Elective Course Credit Transfer Application Form

Pre-admission students:

- Have you obtained pre-admission student status from this institute? ☐ Yes (year approved: \_\_\_\_\_) ☐ No
- NTU undergraduate students who have been admitted as pre-admission students of this institute and subsequently become master's students of this institute may apply to transfer all master's-level courses taken during their undergraduate studies. Such applications are not subject to the university's or the institute's credit transfer limits. However, courses already counted toward bachelor's degree graduation credits may not be transferred.

### Credit Transfer Principles for Master's Program Required-Elective Courses:

- (1). The student's original academic background is determined by the major department. If the student has a minor or double major, the advisor must confirm the applicable background.
- (2). The course proposed for credit transfer must be approved by the advisor.
- (3). The credits of the completed course must be greater than or equal to the credits of the course proposed for transfer.
- (4). Courses used to transfer required-elective courses may be undergraduate-level courses; the course grade must be at least 70 points (B- in the letter grading system).
- (5). When a course not offered by this institute is used to transfer a course offered by this institute, approval from the institute's course instructor is required.
- (6). An original official transcript for all academic years issued by the previous or graduating institution must be submitted.
- (7). Other related matters shall be handled by the institute director in accordance with the principle of fairness.

Application date:                      Year                      Month                      Day

|                                                                                                                                                                                 |               |                  |                                                    |               |                               |                                                                                                                                 |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------|----------------------------------------------------|---------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------|--|
| Program group / 組別:                                                                                                                                                             |               | Student ID / 學號: |                                                    | Name / 姓名:    |                               | Phone / 電話:                                                                                                                     |  |
| <b>Previous institution:</b> _____ <b>University</b> _____ <b>Department</b> _____                                                                                              |               |                  |                                                    |               |                               | <input type="checkbox"/> Non-biomedical background<br><input type="checkbox"/> Non-science/engineering background               |  |
| <b>Courses completed at previous institution for which credit transfer is requested</b><br>(擬申請抵免之原校課程)                                                                         |               |                  | <b>NTU courses to be transferred</b><br>(擬抵免之本校課程) |               |                               | <b>For non-institute courses used to transfer institute courses, approval from the institute course instructor is required.</b> |  |
| Course Title / 課程名稱                                                                                                                                                             | Credits / 學分數 | Course No / 課號   | Course Title / 課程名稱                                | Credits / 學分數 | Instructor Approval Signature |                                                                                                                                 |  |
|                                                                                                                                                                                 |               |                  |                                                    |               |                               |                                                                                                                                 |  |
|                                                                                                                                                                                 |               |                  |                                                    |               |                               |                                                                                                                                 |  |
| Advisor's Signature / 指導教授簽名: _____<br><br>I agree that the student may use the courses listed above to transfer the required-elective courses stipulated by this institute.    |               |                  |                                                    |               |                               |                                                                                                                                 |  |
| Applicant's Signature / 申請人簽名: _____<br><br>Please fill in all information truthfully. If any false information is later discovered, the applicant shall bear all consequences. |               |                  |                                                    |               |                               |                                                                                                                                 |  |

After completing the form, please submit the application form and transcript to the Graduate Institute of Biomedical Electronics and Bioinformatics office (Room 410, Barry Lam Hall) for review.

|                                                                                                                                          |                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Review result / 審核結果:<br><input type="checkbox"/> Approved for credit transfer.<br><input type="checkbox"/> Not approved. Reason: _____. | Reviewer Signature<br><br><br>Year                      Month                      Day |
|------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|

**Graduate Institute of Biomedical Electronics and Bioinformatics**  
**" Fundamentals of Biomedical Engineering " Course Waiver Application Form**

**Instructions:**

1. Waiver (no credits granted): If the waiver is approved after review, the student may be exempted from taking the institute course "Fundamentals of Biomedical Engineering" and may take other graduate-level courses instead to satisfy the required graduation course credits.
2. Waiver eligibility: Students who **majored or double-majored in Biomedical Engineering or Medical Engineering as undergraduates are eligible to waive the institute course "Fundamentals of Biomedical Engineering"**
3. The applicant must submit an original official transcript for all academic years issued by the previous graduating institution and the relevant course syllabus/syllabi.
4. The passing grade for the relevant course(s) must be 70.
5. Waiver results will be announced on the institute website.

Application date:                      Year                      Month                      Day

|                                                                                                                                                                                                                                |                  |            |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------|-------------|
| Program group / 組別:                                                                                                                                                                                                            | Student ID / 學號: | Name / 姓名: | Phone / 電話: |
| <b>Previous institution:</b> _____ <b>University</b> _____ <b>Department</b> _____                                                                                                                                             |                  |            |             |
| <b>Supporting documents / 證明文件清單</b><br><input type="checkbox"/> Original official transcript / 歷年成績單正本<br><input type="checkbox"/> Relevant course syllabus/ 相關課程大綱<br><input type="checkbox"/> Other (please specify): _____ |                  |            |             |
| Advisor's Signature / 指導教授簽名:<br><div style="text-align: right; margin-top: 20px;">I agree that the student may waive the institute course "Introduction to Medical Engineering."</div>                                        |                  |            |             |
| Applicant's Signature / 申請人簽名:<br><div style="text-align: center; margin-top: 20px;">Please fill in all information truthfully. If any false information is later discovered, the applicant shall bear all consequences.</div> |                  |            |             |

After completing the form, please submit the **application form(申請書)** and **transcript(成績單)** to the Graduate Institute of Biomedical Electronics and Bioinformatics office (Room 410, Barry Lam Hall) for review.

|                                                                                                                                            |                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Review result / 審核結果:</b><br><br><input type="checkbox"/> Approved for waiver.<br><input type="checkbox"/> Not approved. Reason: _____. | <b>Course Instructor Review Signature</b><br><br><div style="text-align: right; margin-top: 20px;">Year                      Month                      Day</div> |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|